Anbazhagan K

**Technical Writer**

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**Profile Summary:**

**Technical Writer** with 4.5+ years of experience in authoring high-quality software documentation, templates, and user guides/manuals to clearly and efficiently explain highly complex systems and processes. Currently associated with Siemens Pvt Ltd.

**Documentation Skillset**

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| --- | --- |
| **Documentations** | Industrial and Healthcare applications user guide, Software user guide, Release Notes, Functional Specification, Installations Guides, Release Notes, API documentation guides. |
| **Tools** | Frame maker, Madcap Flare, Confluence, Jira, Git, Siebel, Ultra CSDB, Arbortext XML editor, Team center, Bitbucket |
| **Methodologies** | Agile and Waterfall |

**Professional Experience: (4 Years and 7 Months) Technical Writer**

* Creating end-user documentation and developer gudies for Software Products**.**
* Familiarity with **SDLC, DDLC and Agile** software development.
* Familiarity with authoring tools such as **Madcap flare, Adobe frame maker, Microsoft word, Arbor text, COSIMA**.
* Update and maintain content of **Context Sensitive online help**.
* Consult with development engineers, testing engineers, QA, and Product Owners throughout software development process to meet internal and external documentation needs.
* Analyze different audience to produce optimal format and content in documentation.
* Solve documentation problems and consult software development team to quick turnaround in project deliverables.
* Access, track and prioritize project requests.

**Employment history:**

**Current Employment:**

**Siemens Period: April 2021 and running**

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| **Department** | Technical Communications |
| **Designation** | Technical Writer/Editor |

**Job Summary (Current organization):**

* Plan, research, write, illustrate and/or edit existing or new documentation sets on the complex technical topics.
* Responsible for editing existing documents (Release Notes, What’s New) and designing new documents (User Guide, Software Admin Guides, Troubleshooting Guides, reference guide, Addendums, and online help).
* Work closely with software architect, developers, Translators, and testers to create user documents and guides.
* Collaborate with Development, Pre and System integration test, Quality Assurance, Support, Product Management, and other multi-functional teams to produce accurate and high-quality documentation.
* Define documentation requirements and work with engineers to create and update internal and external documentation.
* Work extensively on the product to gain an understanding of the technical details and functioning.
* Collaborating with different stakeholders to constantly improve the quality of deliverables.

**HCL technologies  Period: October 2019 and Feb 2021**

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| **Department** | Information Development |
| **Designation** | Technical Writer |

**Job Summary (Current organization):**

* Create and maintain post-sale technical documentation that complies with company strategy, look, and feel.
* Responsible for editing existing documents (**Release Notes, What’s New**) and designing new documents (**technical descriptions, user and reference guide and online help**).
* Work closely with software architect, developers, and testers to create user documents and guides.
* Build PDF’s, help files and upload to websites on software release and upgrades.
* Define documentation requirements and work with engineers to create and update internal and external documentation.

**Previous Employments:**

**Sonovision Aetos technical services pvt.ltdPeriod: September 2017 to October 2019**

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| --- | --- |
| **Department** | Documentation |
| **Designation** | Technical Writer |

**Job Summary (Previous organizations):**

* Create various types of user documentation including manuals, guides, and presentations.
* Researching and leveraging information architecture principles to create a content structure that supports a wide variety of information types and deliverables.
* Obtain appropriate information from subject matter experts and establisher producible method for generating clear and concise documentation.
* Participating in technical discussions, weekly client meetings.
* Revise existing content to improve the usability.
* Review self and peer’s work.
* Incorporate review comments from multiple sources.

**Professional Trainings:**

* Hold B2 Grade in airbus communication TOEIC communication test.

**Education:**

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| 2015 | B. E. | Hindustan institute of technology (Anna University Chennai Board) | 73 % |
| 2011 | HSC | Good Shepherd matriculation higher secondary school, Salem. | 65 % |
| 2009 | SSLC | Mathakondapalli educational center, Hosur. | 79 % |

**Personal Profile:**

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| **Date of birth** | 5 April 1993 | **Father’s name** | Mr. G. Karuppusamy |
| **Gender** | Male | **Languages** | English, Tamil |
| **Marital Status** | married | **Nationality** | Indian |

**(Anbazhagan K)**